



**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM**

FEBRUARY 04, 2020

9:00 AM

AGENDA

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

Call to Order

Prayer and Pledge

Approval of Minutes

1. Minutes-January 21, 2020

Payment of County Bills

2. Bill List for Payment

Public Comments

This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.

Superintendent of Schools -Traci Yoder -Escape Route Discussion

RESTORE Coordinator - Alan Pierce - Update on Eastpoint Channel & Two-Mile Channel Dredging Project

3. Dredging Update- On Monday, Feb. 3, I had several conversations with USACOE personnel regarding the county's two dredging projects. Here is the current status:
 - A) Eastpoint Channel: The Corps has received the 3 potential designs for the disposal area, and are completing their cost estimates. They are in the process of scheduling a trip for the Mobile staff to come to Franklin County, but I offered to meet the Mobile staff at the Corp office in Panama City if that would speed up the meeting. The Corps still believes the channel will be dredged this summer.
 - B) Two Mile Channel: The Corps is still working on the design and permitting of the Two Mile Channel. They still plan to use a smaller dredge so that the volume of water is less so there is less discharge back to the Bay. Mr. Waylon Register, USACOE office in Panama City, will lead the permitting and design for the Two Mile project. He has advised me that it would help if the county removed as much of the large trees and vegetation out of the disposal area, and then rebuild the dike walls to the best of our ability. The Corps will inspect the walls

before the spoil site is used and if the walls do not meet the Corps standards the Corps would do additional work. It is still the intention of the Corps to utilize the same dredge for Eastpoint and Two Mile, but everything will have to work perfectly for the dredge to stay in the area and move from Eastpoint to Two Mile. If things do not work out perfectly the Corps would re-assign the dredge in the gap between the two projects, and then bring back the small dredge when Two Mile is ready.

4. Update on Alligator Drive. FEMA has sent over a draft Hazard Mitigation Project for county review. I have responded that FEMA has changed the material on Alligator Drive. The plans and the contractor bid on a vinyl stem wall on the north side of the road, but a much stronger steel sheet pile on the south side along the water. During the FEMA review, somehow all of the sheetpile was changed to vinyl. Hopefully, it was just an oversight by FEMA, but it needs to be corrected because the engineer's plans call for metal sheetpile on the south side. Otherwise, it appears the mitigation project is ready for approval.
5. Update on FDEP funding to complete the design of the beach renourishment project on Alligator Drive. The proposed budget from the Legislature has \$50M for FDEP beach renourishment projects around the state. I have spoken to FDEP staff and in order for our \$200K design to be funded in the order that FDEP ranked them, the Legislature needs to increase the funding to \$83M, or somehow move our project up. The normal funding for FDEP beach projects is \$50M annually, but FDEP staff said they had many more projects this year than they expected. If we do not get funded for the design this year, we can try again next year, but each year puts the project further away. I have notified Rep. Shoaf's office of our problem. If we do not get funded this year, then the soonest the road would be protected by a beach would be in 2023, and that would be the earliest.

I am going to the APTA meeting on Saturday, and will be telling them the same thing.

Department Directors Report

Superintendent of Public Works – Howard Nabors

6. Report

Action Items:

None

Information Items:

Work Performed & Material Hauled by District Report (Agenda Packet)

Solid Waste Director – Fonda Davis

7. Report

Action Items:

None

Information Items:

Right-of-Way Debris Pickup/Recycle Material Hauled (Agenda Packet)

Attached Recycling Purchase Order (Agenda Packet)

Emergency Management Director – Pam Brownell

8. Report

Action Items:

None

Information Item:

EOC Staff worked on updating the LMS (local mitigation strategy).

EOC will be hosted a HMGP Training along with the State on 01/22/20 from 1:00-4:00 PM

EOC staff will be attended EM Day at the Capitol in Tallahassee on 01/29/20

FCEM Staff is attending FEPA Conference and Training in Daytona on February 3-7 where Tress Dameron will be pinned with her FPEM Certification.

FCEM Staff continues to work on FEMA reimbursement claims from Hurricane Michael. This includes working with FEMA staff regarding mitigation of damaged parks, roads, etc.

Mitigation takes some time but EOC Staff continue to work diligently with FEMA Staff on the most beneficial repairs for Franklin County.

FCEM continues to work on the PA projects with FEMA. Project List is attached (agenda packet)

Extension Office Director – Erik Lovestrand

9. Report

Action Items:

None

Information Items:

General Extension Activities:

- Assisted local citizens during field visits by providing information about citrus issues, soil tests, palm tree issues, and more.
- Extension staff has moved to the new facility and is still in the process of sorting and arranging, cleaning up around the outside of the building, and working on establishing telephone and internet.

Sea Grant Extension:

- Participated at the Panama City Oyster Bash with an educational exhibit for Florida Sea Grant.
- A new grant proposal related to marine debris associated with Hurricane Michael is being submitted through our Bay County Extension program. There are several “targets” that will be included in Gulf and Franklin County as well. Funding is through the NFWF program.

4-H Youth Development:

- Hosted the homeschool competition for the Tropicana Public Speaking contest so youth could be qualified to speak at the County-level competition on Feb 7.
- 9 youth and 6 chaperones participated in this year’s 4-H Day at the Capitol. A meeting was planned with Representative Jason Shoaf and youth were able to spend time in the State House Chambers to learn more about the legislative process.

Family Consumer Sciences:

- Family Nutrition Program (FNP) Assistant conducting programs in local schools.

Agriculture/Horticulture:

- Master Gardener course in Franklin County has started and will run from Jan 15 – Apr 30. These take place at the Eastpoint branch of the library.

University of Florida’s Institute of Food and Agricultural Sciences

Franklin County Educational Team

Erik Lovestrand, County Extension Director/Sea Grant Regional Specialized Agent

Michelle Huber, Office Manager/Program Assistant, Franklin County

Kayle Mears, Family Nutrition Program Assistant

Samantha Kennedy, Wakulla County Family and Consumer Sciences

Rachel Pienta, Ph.D., Wakulla County 4-H Youth Development

Scott Jackson, Sea Grant/Agriculture/Technology, Regional Specialized Agent Bay County

Melanie G. Taylor, Gulf County 4-H/Family and Consumer Sciences

Ray Bodrey, Gulf County CED/Agriculture/Horticulture/Sea Grant

Heather Kent, 4-H Regional Specialized Agent

Les Harrison, Wakulla County CED/Agriculture/Small Farms/Horticulture

John Wells, Northwest Extension District Information Technology Expert

Pete Vergot III, Ph.D., Northwest District Extension Director

Library Assistant Supervisor – Whitney Roundtree

10. Report

Action Items:

None

Information Items:

Community Awareness / Resources:

Master Gardener Program – Classes began January 14th at the Eastpoint Branch. Since 1979, the Florida Master Gardener Program has provided gardeners with extensive education in home horticultural principles. Participants who complete the program are certified as Master Gardeners by the University of Florida Extension Service. Demo gardens and seed check-outs programs are available at both branches.

Monthly Gardening Programs- Class for this year, with Les Harrison will begin February 11th in Carrabelle at 1:30 and will be held in Eastpoint, February 18th at 1:30 with the topic of, Container Gardening.

Winter Computer Classes – Instructor lead classes taught by Pam Tullous begin January 29th. Topics include Windows 10, Facebook, Google Docs, Google Sheets, and Overdrive/Libby applications. All programs are free and open to the public. Computer classes will be taught at both Eastpoint and Carrabelle branches on Thursdays. Eastpoint classes will be held from 10-11 AM and Carrabelle classes from 2-3 PM.

Basics of Better Living Programs- Monthly program with Samantha Kennedy from the UF/IFAS Extension Office. February topic will be “Declutter your Life” available at the Carrabelle Branch, Friday February 7th at 1:30 and the Eastpoint Branch, Friday February 21st at 1:30.

Winter Quilting Group – Meets February 19th at 10 AM at the Eastpoint Branch. The Library welcomes anyone who enjoys quilting and wants to meet with other local and winter residents to learn and share techniques.

Free AARP Tax Aide – January 30 – April 9, alternating Thursday's 10-2 beginning with Carrabelle on January 30. Registration is necessary at your selected branch. Paperwork is to be completed prior to the scheduled appointment and can be picked up at either branch location.

Music as a Second Language- 2020 classes began January 7th. This year we were able to provide music lessons to 19 students at 3 locations including the Eastpoint Branch, Carrabelle Branch and Cat Pointe Music in Eastpoint. Recital date TBA.

Memoir Writing Workshop with Marisella Veiga- Marisella Veiga's writing- fiction, nonfiction, and poetry- has appeared in numerous literary and commercial publications. She will be offering at workshop on the art of memoir writing at both branches this February. She will be at the Eastpoint Branch February 18th and the Carrabelle Branch February 19th, beginning at 10:30 AM.

Zumba Classes with Christine Bass- Instructor lead Zumba classes began in January at the Carrabelle Branch and have been well attended. Zumba meets Mondays and Wednesday at 10:00 AM at the Carrabelle Branch.

WILD Staff Development- Franklin County Libraries will be closed Monday, February 10th for WILD staff development day at the Wakulla Library.

Adult & Children's Monthly Calendar of Events:

Carrabelle: Zumba, Mondays and Wednesdays at 10:00

Carrabelle: STEAM (ages 8-14) weekly, Thursdays at 4:00

Carrabelle: STEAM (ages 5-7) 2nd and 4th Wednesdays at 4:00

Carrabelle: Lego Club, first Tuesday at 4:00

Carrabelle: Coloring for Adults, first and third Thursdays at 10:30

Carrabelle: Yoga: Instructional, Monday's at 4:00, Video – Tuesday, Wednesday, & Friday at 4:00

Carrabelle: Writer's Forum, last Friday of the month at 2:00

Eastpoint: Teen Book Club, monthly for grades 6 – 12, monthly 1st Wednesdays at 4:00

Eastpoint: STEAM (ages 5-7) 1st and 3rd Mondays at 4:00

Eastpoint: STEAM (ages 8-12) 2nd and 4th Mondays 4:00

Eastpoint: Story Time (ages 1-6) 2nd and 4th Thursdays at 10:30

Eastpoint: Anime Club (ages 5th – 12th grade) – Monthly, 2nd Wednesdays at 4:00

Eastpoint Book Chat: Monthly, 1st Tuesday at 1:30 (next meeting February 4, 2020)

Eastpoint Yin Yoga: Tuesdays at 3:30, Monthly 1st & 3rd Friday's at 11:00

Eastpoint Writer's Forum: Monthly, 3rd Wednesday's at 1:00 (next meeting, January 16)

ARPC – Josh Adams – Franklin-98 Project Update

11. Presentation

CarrerSource Gulf Coast – Kim Bodine – Request

12. Request

CareerSource Gulf Coast is required under the Workforce Innovation and Opportunity Act (WIOA) and by CareerSource Florida to submit a new Local Workforce Services Plan for the years 2020-2024. The CareerSource Gulf Coast Board has also approved modifications to our by-laws and requests the approval of the new bylaws by the Franklin County Board (FCBOCC) of County Commissioners. Each of the documents (WIOA Four Year Plan and CSGC bylaws)

require the approval of the FCBOCC, with a signature by the chairman or whomever the FCBOCC designates as the signatory authority. All documents are attached (agenda packet) for review and **board approval**.

CDBG Administrator – Deborah Belcher – Report

13. Report

Current activities: continuing to take and process applications for CDBG housing assistance; taking calls from individuals who are not eligible for assistance; working on site-specific environmental reviews to submit to DEO for clearance; assisting Shelby and Colby Nowling with their new modular home at 275 Smith Street which is now ordered; assisting individuals who do not currently have title to property but might become eligible for CDBG assistance; ongoing administrative and fair housing tasks; and confirming bids for mobile homes.

Annie R. and William Banks, 638 Ridge Road, have signed the purchase contract for their new mobile home, as well as the CDBG mortgage. Ironwood Homes of Perry has ordered the home, which is expected to arrive in February, 2020. Colby and Shelby Nowling are awaiting the delivery of their new modular home, which will be located at 275 Smith Street.

Bid Approval:

At the January 21, 2020 meeting, the Board approved the application for mobile home replacement for Paul J. Sanders, subject to environmental clearance and final arrangements for the relocation of the donated mobile home for his son, Paul Z. Sanders. We have now received DEO environmental clearance, and the Board approved non-CDBG funding for Paul Z. Sanders' mobile home setup. Anticipating potential CDBG funding, Paul J. Sanders' replacement mobile home was included in the second CDBG mobile home bid package. We received bids from 3 vendors. Titan Factory Direct/Champion Homes submitted a bid that is considerably higher than the other 2 vendors. Sanders selected a home priced under the County's normal \$75,000 limit.

Requested Action: Approve CDBG funding for Paul the contract and CDBG mortgage recording.

Clerk of Courts – Marcia M. Johnson – Report

County Coordinator – Michael Morón – Report

Action Items

14. Library Staff: At your last meeting the Board agreed to temporarily change the status of Mrs. Whitney Roundtree to the library assistant supervisor. Mrs. Roundtree has been doing a very good job in her new role, however that change left a gap in staff coverage at both branches. Both branches are about to face their spring busy season with the "snowbirds" and many programs like Music as a Second Language and others listed on her report. To provide adequate coverage at both branches, I would like the Board to consider authorizing a temporary part-time position that would last from three to six months. This would allow Mrs. Roundtree to manage both branches and not have to spend too much time "filling in" when a staff is needed. I have discussed this request with Finance and funding is available.

Request: Board action to authorize a Library Assistant temporary part-time worker for up to six months.

15. Timber Island Contract: At your January 7th meeting the Board was notified that the County received the Florida Department of Transportation's (FDOT) signed agreement for the work

on Timber Island Road. The \$800,000 project includes repaving Timber Island Road from Highway 98 to the Carrabelle River and building guardrails on the Timber Island Bridge. The Board authorized staff to start negotiations with Dewberry Engineers, the county's engineering firm, about the design improvements for this project. County staff and Dewberry agreed to a Scope of Work for \$65,579.21 therefore Dewberry submitted a contract for the Board's approval.

Request: Board action to authorize the Chairman's signature on Dewberry's contract for the Timber Island Road project design improvements.

16. TA Sidewalk Project: At a previous meeting Commissioner Parrish asked staff to research the possibility of re-applying for the Florida Department of Transportation's Transportation Alternatives (TA) funding program for a sidewalk on Highway 98 from Prado Street to the Ace Hardware Driveway in Apalachicola. Attached (agenda packet) to my report is the Resolution that is required as part of the application.

Request: Board action to authorize the submittal of the application and the Chairman's signature on the Resolution for the Transportation Alternatives funding program for a sidewalk in Apalachicola.

17. Texas A & M Meeting: On Wednesday January 22nd I met with the Texas A & M representatives that were here to do a Weems site visit as part of the Technical Assistance Program. It was a very informative conversation as they explained what they have experienced nationally with healthcare in rural areas and I provided some history on Weems from the Board's perspective. We discussed in more detail what type of outcome the county could expect from their visits and analysis of the data they were collecting. They agreed to review each of the healthcare proposals that is under consideration by the county then send a report back to the county report weighing the 'pros and cons' of each proposal. The Texas A & M representatives would like a list of the Board's top three healthcare goals to consider while reviewing the proposals. I have summarized, based on past Board discussions, what I consider to be the top three healthcare goals:
 - Access points for healthcare needs throughout the county;
 - A sustainable business model;
 - And the ability to grow and expand additional healthcare services based on the community's needs

The Texas A & M representatives would like this list as soon as possible so they can provide that report to you as quickly as possible.

Request: Board discussion/action on healthcare goals.

18. Weems Grants: Weems has received two reimbursable grants through Big Bend Health Care Coalition. The first grant is for \$8000 and will be used to purchase simulation equipment for train EMS staff and the other grant is for \$10,000 to purchase equipment to setup a coordination and evaluation center at Weems that will be used during simulations and disaster situations. The Weems Board of Directors is asking that you approve these grants and allow the initial expenditures to be made from the health care trust fund with the reimbursements going directly back into the trust fund. Ms. Nikol Tschaepe, Plant Operation Director, is here to answer any questions you have relating to these grants. These grants do not require any match.

Request: Board action to authorize receipt of the grants, purchase of the equipment from the health care trust funds and direct all grant reimbursements back into the health care trust fund.

19. Weems FDEM: As the Board is aware Weems Memorial Hospital reported that operations suffered some \$1.1 million in revenue loss due to Hurricane Michael. Mr. Alan Pierce has reported in past meetings that the Florida Department of Emergency Management (FDEM) has approved reimbursing Weems about \$266,000 of the \$1.1 million, which should be transmitted to the county later this month. To date, Weems has carried that loss and along with any revenue loss due to the new roof installation but has not received any advances from the health care trust fund for operation or payroll. With an upcoming payroll and the timing of the funds from FDEM, Weems requests that the Board authorize a \$150,000 advance of the \$266,000 FDEM funds. When the funds are received later this month, the County will transfer the \$150,000 back to the health care trust fund and forward the remaining \$116,000 to Weems.

Request: Board action to authorize a \$150,000 advance to Weems, as part of a special check run by the Finance Department, that will be repaid upon the receipt of the \$266,000 allocation from FDEM.

20. Second Amendment Resolution: At your last meeting there was action by the Board to have staff present a resolution declaring Franklin County's support of the Second Amendment. Attached (Agenda Packet) to my report is that resolution for your review and approval.

Request: Board action to approve and authorize the Chairman's signature on the resolution declaring Franklin County's support of the Second Amendment.

21. SHIP Bid Policy: Your current SHIP policy is to rotate bids, rather than advertise, for SHIP repairs and rehabilitation projects. This policy was in place due to the limited number of contractors that were participating in the SHIP program. Since then the list of participating contractors has grown to six, and in an effort to assist as many clients as possible with the available funding, Mrs. Lori Switzer-Mills, your SHIP administrator, would like the Board to authorize a change to that policy to advertise for bids. This policy change would apply to both the Hurricane Housing Recovery Program and the SHIP Rehabilitation Repair program. She would like to Board to exclude the Emergency Repair program from this bid requirement, so that those simple repairs could be addressed quickly.

Request: Board action to authorize the SHIP Administrator's request to change the current policy to advertise for bids on all HHRP and Rehabilitation repair projects.

Information Items

22. Census Donation: At your last meeting, Mrs. Pat O'Connell introduced Mr. Loyd Childree, Waste Pro's Municipal Marketing/Director of Government Affairs, to the Board and explained that Mr. Childree, on behalf of Waste Pro, made a donation to the County's Census Complete Count Committee (CCC). What Mrs. O'Connell did not state is that Waste Pro donated \$2000 to the CCC to assist with advertising, banners, posters, etc. to assist the committee with promoting the "Be Counted" message to every resident of Franklin County. On behalf of the Board I would like to thank Waste Pro, and especially Mr. Childree, for that large donation to this very important cause.

23. MYP: Inform the Board that the U. S. Department of Treasury has accepted the county's Multiyear Plan (MYP) which includes funding for two studies, a stormwater design study and a dune restoration study. Mr. Alan Pierce and Langton Consultants are now completing some other Treasury requirements with the goal of getting advertisements out for design firms for both projects. Because this is a federal money the county must advertise for consultants for these projects.

County Attorney - Michael Shuler - Report

Commissioners' Comments

Adjournment